



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

M E M O R A N D U M

TO: Governance Committee Members

Armond Budish, County Executive, Cuyahoga County
James W. Dvorak, Commissioner, Geauga County
John R. Hamercheck, Commissioner, Lake County
William F. Hutson, Commissioner, Medina County
Lori Kokoski, Commissioner, Lorain County
Matt Lundy, Commissioner, Lorain County
Valarie J. McCall, Chief, Communications, Government & International Affairs,
City of Cleveland

FROM: Armond Budish, Chair

DATE: November 1, 2019

RE: Governance Committee
Friday, November 8, 2019, at 10:00 a.m.

NOACA Offices
1299 Superior Avenue, Cleveland, Ohio

Please note that in addition to the members listed above, any interested Board members are welcome to attend. Notice of this meeting has been publicly posted, and major public media has been notified.

I look forward to seeing you on **Friday, November 8th at 10:00 a.m. at the NOACA offices.**



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY
Friday, November 8, 2019, 10:00 a.m. – 11:30 a.m.
NOACA Offices
1299 Superior Avenue, Cleveland, Ohio 44114

<u>GOVERNANCE COMMITTEE AGENDA</u>	<u>Page</u>
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Next Regular Meeting: ***Friday, February 14, 2020 at 10:00 a.m.
NOACA Offices, 1299 Superior Avenue in Cleveland,
Ohio***

**Agenda Item
No. 1**

MINUTES



NOACA Governance Committee Meeting

August 23, 2019

NOACA Offices

1299 Superior Avenue, Cleveland, Ohio 44114

Present: Please see the attached attendance record.

Cuyahoga County Executive Armond Budish convened the Governance Committee meeting at 10:05 a.m.

Meeting Minutes

A motion was made by Commissioner Matt Lundy to approve the minutes of the Governance Committee meeting held on May 10, 2019. The motion was seconded by Commissioner Bill Hutson. The motion passed by voice vote.

Public Comments

No public comments were made at this meeting.

Executive Director's Report

Ms. Grace Gallucci reported on the following:

- The U.S. House approved \$5 million for future Hyperloop planning oversight.
- NOACA received an INFRA grant from the U.S. Department of Transportation in the amount of \$9.02 million.
- The NOACA Annual Meeting will be held at the Global Center for Health Innovation on September 13, 2019.
- ODOT is accepting applications for its Ohio Bridge Partnership Program (OBPP) from September 1 - October 15, 2019; up to \$1 million is available per project for SFY 2022-2023.

PRESENTATION / DISCUSSION ITEMS

Establishment of NOACA County Engineers Advisory Council

Ms. Gallucci stated that she met with the county engineers to discuss forming an advisory council for them. She said the county engineers requested that NOACA form a working group instead and keep the Transportation Subcommittee in place. Ms. Gallucci stated that pending Board approval, the working group will convene in January 2020 and she and the county engineers will meet quarterly to discuss projects.

ACTION ITEMS

Ohio Turnpike and Infrastructure Commission (OTIC) Membership

Ms. Gallucci reminded the Governance Committee of the previous meeting discussion about making OTIC a member of the NOACA Board.

County Executive Budish asked about the relationship between OTIC and ODOT. Ms. Gallucci stated that the two agencies are independent, but the ODOT Director is a member of the OTIC board. County Executive Budish asked if ODOT is a member of NOACA. Ms. Gallucci said yes.

Commissioner Hutson asked what the benefit would be to making OTIC a member. Ms. Gallucci stated that OTIC could provide its perspective on specific projects, funding available, advanced technologies and opportunities for collaboration.

After discussing the issue, the Governance Committee agreed that OTIC should be an ex-officio member of the NOACA Board.

A motion was made by Commissioner Lundy to recommend to the Executive Committee that OTIC be made an ex-officio member of the NOACA Board. The motion was seconded by Commissioner John Hamercheck. The motion passed by voice vote.

Ms. Gallucci mentioned that if the recommendation is approved by the Board, an amendment to the NOACA Code of Regulations would be required, which would have to be ratified by all five counties.

Commissioner Hutson asked what the timeframe would be to get the membership ratified. Ms. Gallucci said it would depend on when the recommendation is approved by the Board.

NOACA Board Membership by Population

Ms. Gallucci provided background on previous Committee discussions about the NOACA Board membership; shortage of two seats for the City of Cleveland; and previous attempts to get the Code of Regulations ratified. Ms. Gallucci presented the following options for the Committee to consider:

- Reintroduce the amendment to the Code correcting the math error made with respect to the City of Cleveland's representation and awarding two additional board seats to the City, resulting in a board of 46 voting members.
- Reintroduce the amendment to address the issue of representation by population, providing for automatic adjustments based on the decennial census, as well as codifying the three-member minimum for each county.

A motion was made by Mr. Jim Cordes to recommend the two options to the Executive Committee. The motion was seconded by Commissioner Hutson.

After discussing the above-referenced options, the original motion was withdrawn.

A motion was made by Commissioner Hutson and seconded by Mr. Cordes to recommend to the Executive Committee the following:

- Add two seats to the Board
- Provide a minimum of three seats per the Code of Regulations
- Apportion the seats by population which would be adjusted automatically by the decennial census
- Delay implementation until after the decennial census

Commissioner Lundy suggested that staff take a look at the impact the change would have on NOACA dues. Ms. Gallucci said there would be no impact since the dues are based on population. She provided examples of how dues may be determined in the future.

Commissioner Lundy stated that when Lorain County offered to surrender one of its seats, it was done as a compromise to get the Code of Regulations ratified.

The Governance Committee voted and the motion passed by voice vote.

Reports / Updates

No reports / updates were presented at this meeting.

Old Business

No old business was discussed at this meeting

New Business

No new business was discussed at this meeting.

Adjourn

County Executive Budish stated that the next Governance Committee meeting will be held at the NOACA offices on November 8, 2019 at 10:00 a.m. There being no further business, the meeting was adjourned at 11:20 a.m.

8305c



Governance Committee 2019 Attendance Record

MEETING DATES	02/08/19	05/10/19	08/23/19	11/08/19
Armond Budish (Mike Foley, Alternate)	X	A	X	
James W. Dvorak (Nicholas Gorris, Alternate)	X	X	X	
John R. Hamercheck (Daniel J. Gerson, Alternate)	X	X	X	
William F. Hutson (Patricia Geissman, Alternate)	X		X	
Lori Kokoski (James Cordes, Alternate)	A	A	A	
Matt Lundy (Greg Zilka, Alternate)	X	X	X	
Valarie McCall (Frank Jackson, Alternate)		X		
TOTAL MEMBERS ATTEND:	6	6	6	

X=Member present A=Alternate



NOACA Governance Committee Meeting August 23, 2019, 10:00 a.m.

Sign-in Sheet

MEMBER	SIGNATURE
Armond Budish (Mike Foley, Alternate)	
James W. Dvorak (Nicholas Gorris, Alternate)	
John R. Hamercheck (Daniel J. Gerson, Alternate)	
William F. Hutson (Patricia Geissman, Alternate)	
Lori Kokoski (James Cordes, Alternate)	
Matt Lundy (Greg Zilka, Alternate)	
Valarie J. McCall (Frank Jackson, Alternate)	

**Agenda Item
No. 2**

PUBLIC INVOLVEMENT

**Agenda Item
No. 3**

PRESIDENT'S/EXECUTIVE DIRECTOR'S REPORT

**Agenda Item
No. 4**

ACTION ITEMS



NORTHEAST OHIO AREA WIDE COORDINATING AGENCY

MEMORANDUM

TO: NOACA Governance Committee
FROM: Grace Gallucci, Executive Director
DATE: November 1, 2019
RE: **Calendar Year 2020 NOACA Board of Directors' Officer Nominations**

ACTION REQUESTED

The Committee is asked to consider recommending this item to the Executive Committee for placement on the Board of Directors January agenda. Specifically, this item develops the slate of officer nominees for the calendar year 2020 NOACA Board of Directors. It also authorizes the nominated Board President to recommend member appointments to the Standing Committees, Subcommittees and Councils.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

Per NOACA's Code of Regulations Section 6.6, the Governance Committee is charged with nominating next year's officers for the Board of Directors. The slate of recommended officers must be provided to the Executive Director prior to the January Board of Directors' packet mail-out. Officers and their roles are defined in Section 4.3 of the Code.

To assist members in their deliberations, attached are:

- 1.) Worksheet
- 2.) Section 4.3 of the NOACA Code of Regulations.
- 3.) Board of Directors Members for 2019.
- 4.) Attendance Record for 2019.

The Committee's recommendations will be presented to the NOACA Board of Directors for the election of officers at its January 2020 organizational meeting. Approval of appointments to the Standing Committees, Subcommittees and Councils also takes place at this meeting.

FINANCIAL IMPACT

There is no financial impact from this action.

CONCLUSION/NEXT STEPS

Pending Board approval, the slate of officers and the Standing Committees, Subcommittees and Councils memberships for calendar year 2020 will be seated at the January Board meeting.

GG/jg/8306c

Officers' Worksheet

2020 – Slate of Recommended NOACA Officers

President (required)	
First Vice-President (required)	
Second Vice-President	
Secretary (required)	
Treasurer (required)	
Assistant Secretary	
Assistant Secretary	
Assistant Treasurer	
Assistant Treasurer	
Immediate Past President (Ex Officio)	Valarie J. McCall, Chief of Government and International Affairs, City of Cleveland

	These six members have historically comprised the Executive Committee
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2019 – Slate of NOACA Officers

President (required)	Valarie J. McCall, Chief of Government and International Affairs, City of Cleveland
First Vice-President (required)	Timothy C. Lennon, Commissioner, Geauga County
Second Vice-President	Matt Lundy, Commissioner, Lorain County
Secretary (required)	John R. Hamercheck, Commissioner, Lake County
Treasurer (required)	William F. Hutson, Commissioner, Medina County
Assistant Secretary	Joseph F. Koziura, Mayor, City of Lorain
Assistant Secretary	Michael P. Summers, Mayor, City of Lakewood
Assistant Treasurer	Andrew Conrad, County Engineer, Medina County
Assistant Treasurer	Kirsten Holzheimer Gail, Mayor, City of Euclid
Immediate Past President (Ex Officio)	Armond Budish, Cuyahoga County Executive

	These six members have historically comprised the Executive Committee
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2018 – NOACA Officers

President (required)	Armond Budish, Cuyahoga County Executive
First Vice-President (required)	Valarie J. McCall, Chief of Government and International Affairs, City of Cleveland
Second Vice-President	Timothy C. Lennon, Commissioner, Geauga County
Secretary (required)	Ted Kalo, Commissioner, Lorain County
Treasurer (required)	Daniel P. Troy, Commissioner, Lake County
Assistant Secretary	Holly C. Brinda, Mayor, City of Elyria
Assistant Secretary	Michael P. Summers, Mayor, City of Lakewood
Assistant Treasurer	James R. Gills, P.E., P.S., Engineer, Lake County

Assistant Treasurer	Kirsten Holzheimer Gail, Mayor, City of South Euclid
Immediate Past President (Ex Officio)	Adam Friedrick, Commissioner, Medina County
	These six members have historically comprised the Executive Committee

2017 – NOACA Officers

President (required)	Adam Friedrick, Commissioner, Medina County
First Vice-President (required)	Armond Budish, Cuyahoga County Executive
Second Vice-President	Valarie J. McCall, Chief of Government and International Affairs, City of Cleveland
Secretary (required)	Timothy C. Lennon, Commissioner, Geauga County
Treasurer (required)	Ted Kalo, Commissioner, Lorain County
Assistant Secretary	Holly C. Brinda, Mayor, City of Elyria
Assistant Secretary	Michael P. Summers, Mayor, City of Lakewood
Assistant Treasurer	James R. Gills, P.E., P.S., Engineer, Lake County
Assistant Treasurer	Susan K. Infeld, Mayor, University Heights
Immediate Past President (Ex Officio)	Daniel P. Troy, Commissioner, Lake County

	These six members have historically comprised the Executive Committee
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2016 – NOACA Officers

President (required)	Daniel P. Troy, Commissioner, Lake County
First Vice-President (required)	Adam Friedrick, Commissioner, Medina County
Second Vice-President	Armond Budish, Cuyahoga County Executive
Secretary (required)	Valarie J. McCall, Chief of Government and International Affairs, City of Cleveland
Treasurer (required)	Blake Rear, Commissioner, Geauga County
Assistant Secretary	Michael P. Summers, Mayor, City of Lakewood
Assistant Secretary	Richard Heidecker, Trustee, Columbia Township
Assistant Treasurer	Julius Ciaccia, Jr. Chief Executive Officer, NEORSD
Assistant Treasurer	Susan K. Infeld, Mayor, University Heights
Immediate Past President (Ex Officio)	Ted Kalo, Commissioner, Lorain County

	These six members have historically comprised the Executive Committee
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2015 – NOACA Officers

President (required)	Ted Kalo, Commissioner, Lorain County
First Vice-President (required)	Daniel P. Troy, Commissioner, Lake County
Second Vice-President	Adam Friedrick, Commissioner, Medina County
Secretary (required)	Armond Budish, County Executive, Cuyahoga County
Treasurer (required)	Valarie J. McCall, Chief of Government and International Affairs, Cleveland
Assistant Secretary	Michael P. Summers, Mayor of Lakewood, Cuyahoga County

Assistant Secretary	Richard Heidecker, Columbia Township Trustee, Lorain County
Assistant Treasurer	Julius Ciaccia, Jr., Chief Executive Officer, NEORSD, Cuyahoga County
Assistant Treasurer	Susan K. Infeld, Mayor of University Heights, Cuyahoga County
Immediate Past President (Ex Officio)	Vacant

2014 – NOACA Officers

President	Mary E. Samide, Commissioner, Geauga County
First Vice-President	Ted Kalo, Commissioner, Lorain County
Second Vice-President	Daniel P. Troy, Commissioner, Lake County
Secretary	Adam Friedrick, Commissioner, Medina County
Treasurer	Edward O. Fitzgerald, Cuyahoga County Executive
Assistant Secretary	Robert E. Aufeldish, Commissioner Lake County
Assistant Secretary	Kathleen Scheutzow, Trustee, Brunswick Hills Twp., Medina Co.
Assistant Treasurer	Julius Ciaccia, Jr., Director, NEORSD
Assistant Treasurer	John D. Hunter, Mayor, Sheffield Village, Lorain County
Immediate Past President (Ex Officio)	Valarie J. McCall, Chief of Government and International Affairs, Cleveland

2013 – NOACA Officers

President	Valarie J. McCall, Chief of Government and International Affairs, Cleveland
First Vice-President	Mary E. Samide, Commissioner, Geauga County
Second Vice-President	Ted Kalo, Commissioner, Lorain County
Secretary	Daniel P. Troy, Commissioner, Lake County
Treasurer	Stephen D. Hambley, Commissioner, Medina County
Assistant Secretary	Robert E. Aufeldish, Commissioner Lake County
Assistant Secretary	Kathleen Scheutzow, Trustee, Brunswick Hills Twp., Medina Co.
Assistant Treasurer	Julius Ciaccia, Jr., Director, NEORSD
Assistant Treasurer	John D. Hunter, Mayor, Sheffield Village, Lorain County
Immediate Past President (Ex Officio)	Ed Jerse, Dir. Reg. Collaboration, Cuyahoga County

2012 - NOACA Officers

President	Ed Jerse, Dir. Reg. Collaboration, Cuyahoga County
First Vice-President	Frank G. Jackson, Mayor, City of Cleveland
Second Vice-President	Mary Samide, Geauga County Commissioner
Secretary	Ted Kalo, Lorain County Commissioner
Treasurer	James Gills, Lake County Engineer
Assistant Secretary	Robert Downey, Cleveland Heights City Manager (Cuy)
Assistant Secretary	Michael Salay, Medina County Engineer

Assistant Treasurer	Robert Aufuldish, Lake County Commissioner
Assistant Treasurer	Julius Ciaccia, Director of NEORSD (Cuyahoga)
Immediate Past President (Ex Officio)	Stephen Hambley, Medina County Commissioner

NOACA Code of Regulations

Section 4.3 Officers; Election; Qualification; Term of Office; Resignation.

- (a)** At the first meeting in January each year the Board of Directors shall elect a President, First Vice President, Secretary and Treasurer. The Board of Directors may also elect additional Vice Presidents, one or more Assistant Secretaries and one or more Assistant Treasurers. Each officer shall hold office until the next annual meeting of the Board of Directors or until such officer's successor is elected and qualified or until such officer's resignation, removal or death. Upon approval by the Board one person may serve both as Secretary and Treasurer.
- (b)** Any officer may resign at any time upon written notice to the Secretary of the Board of Directors.
- (c)** The Board of Directors may remove any officer for cause at any time but such removal shall be without prejudice to the representation rights of the Agency member represented by such officer.
- (d)** Any vacancy occurring in any office which is caused by death, resignation, removal or otherwise shall be filled for the unexpired portion of the term by appointment by the President (except that the First Vice President shall succeed the President as set forth below) with approval of the Board of Directors within 30 days of that vacancy.
- (e)** No member organization shall have more than one Board member serving concurrently as an officer. This limitation does not apply in the case of officers serving as First or Second Vice President, Assistant Secretary or Assistant Treasurer.
- (f)** President. The President of the Board of Directors shall be the chief policy officer of the Agency and shall exercise all powers and duties in leadership of the Agency as are generally associated with such office including, but not limited to, the power to execute such documents and instruments authorized by resolutions adopted by the Board of Directors. The President shall represent the Agency before bodies of the state and federal government and shall be an ex officio voting member of all Standing Committees. The President shall also be responsible for execution of all directives and resolutions adopted by the Board of Directors.
- (g)** First Vice President. The First Vice President, in the absence or disability of the President, shall perform duties and exercise powers of the President. In addition, the First Vice President shall perform such other duties prescribed by the Board of Directors or President.
- (h)** Secretary. The Secretary shall give notice of all meetings of the Board of Directors and shall perform such other duties prescribed by the Board of Directors or President, under whose supervision the Secretary acts. The Secretary shall keep the corporate seal of the Agency, if any, and when authorized by the Board of Directors, affix it to an instrument which shall be attested to either by the signature of the Secretary, Treasurer or Assistant Secretary. In the absence of the Secretary, the President or designee shall appoint a member to perform the duties of the Secretary.
- (i)** Treasurer. The Treasurer or designee (or Secretary in the absence or disability of the Treasurer) shall have custody of Agency funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Agency, and shall deposit all funds and securities of the Agency in depositories designated by the Board of Directors. The Treasurer shall disburse funds as directed by the Board of Directors, taking proper vouchers for such disbursements, and shall give the President and other members of the Board of Directors

a periodic accounting of all transactions and the financial condition of the Agency. The Treasurer shall perform such other duties prescribed by the Board of Directors or President.

(j) Vice Presidents, Assistant Secretaries and Assistant Treasurers. In the absence or disability of the First Vice President, Secretary or Treasurer, the Second Vice President, Assistant Secretaries or Assistant Treasurers in the order designated by the Board of Directors, shall perform the duties of the First Vice President, Secretary or Treasurer, respectively, and shall have full powers of the office.

2019 Board of Directors Members

Cuyahoga County (fifteen members)

Samuel J. Alai, Mayor of Broadview Heights
Annette M. Blackwell, Mayor of Maple Heights
Pamela Bobst, Mayor of Rocky River
Michel Dylan Brennan, Mayor of University Heights
Tanisha R. Briley, City Manager of Cleveland Heights
Armond Budish, County Executive
Timothy J. DeGeeter, Mayor of Parma
Michael W. Dever, MPA, Public Works Director
Kirsten Holzheimer Gail, Mayor of Euclid
Michael D. Gammella, Mayor of Brook Park
Susan Infeld, Interim Executive Director, Planning Commission
Dale Miller, Cuyahoga County Council
David H. Roche, Mayor of Richmond Heights
Robert A. Stefanik, Mayor of North Royalton
Michael P. Summers, Mayor of Lakewood

City of Cleveland (six members)

Freddy Collier Jr., Director, City Planning Commission
Blaine A. Griffin, Councilman, Ward 6
Martin J. Keane, Councilman, Ward 17
Valarie J. McCall, Chief of Government and International Affairs
Matthew L. Spronz, P.E., PMP, Capital Projects Director
Matt Zone, Councilman, Ward 15

Geauga County (three members)

James W. Dvorak, County Commissioner
Timothy C. Lennon, County Commissioner
Ralph Spidalieri, County Commissioner

Lake County (five members)

Ben Capelle, General Manager, Laketran
Jerry C. Cirino, County Commissioner
James R. Gills, P.E., P.S., County Engineer
John R. Hamercheck, County Commissioner
Ron Young, County Commissioner

Lorain County (seven members)

Holly C. Brinda, Mayor of Elyria
Kenneth P. Carney, Sr. P.E., P.S., County Engineer
Richard Heidecker, Columbia Township Trustee
John D. Hunter, Mayor of Sheffield Village
Lori Kokoski, County Commissioner

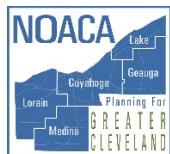
Joseph Kozuira, Mayor of Lorain
Matt Lundy, County Commissioner

Medina County (four members)

Jeff Brandon, Montville Township Trustee
Andrew H. Conrad, P.E., P.S., County Engineer
William Hutson, County Commissioner
Paul Barnett, Service Director, City of Brunswick

Regional and State (five members)

Dennis M. Clough, Board President, Greater Cleveland Regional Transit Authority (GCRTA)
Kyle Dreyfuss-Wells, CEO, Northeast Ohio Regional Sewer District (NEORSD)
William D. Friedman, President/CEO, Cleveland-Cuyahoga County Port Authority
John Picuri, P.E., Deputy Director, Ohio Department of Transportation - District 12
Kurt Princic, Chief, Northeast District Office Ohio Environmental Protection Agency



2019 NOACA BOARD ATTENDANCE

MEETING DATES	01/11/19	03/08/19	06/14/19	09/13/19	12/13/19
OFFICERS					
BUDISH, Armond	X	A	X	X	
CONRAD, Andrew		X	X		
GAIL, Kirsten Holzheimer	X	X	X	X	
HAMERCHECK, John	X	X	X	X	
HUTSON, William	X	X	X		
KALO, Ted	X				
LENNON, Timothy	X	A	X	A	
LUNDY, Matt	X	X	X	X	
MCALL, Valarie	X	X	X	X	
RITENAUER, Chase	X	A	A		
SUMMERS, Michael P.	X	X	X	A	
CUYAHOGA					
ALAI, Samuel	X	X	A	X	
BLACKWELL, Annette	X	X	X	X	
BOBST, Pamela	X	X	X	X	
BRENNAN, Michael Dylan	X	X	X	X	
BRILEY, Tanisha	X	X		X	
COYNE, Glenn	X				
DEGEETER, Timothy	A	A	X	A	
DEVER, Michael	X	X	A	X	
GAMMELLA, Michael	X	X	A	X	
MILLER, Dale	A	X	X	X	
ROCHE, David	X	X	X	X	
STEFANIK, Robert	X	X	X	A	
CITY OF CLEVELAND					
COLLIER, Freddy	X	X	X		
GRiffin, Blaine	X	X	X		
KEANE, Martin	X	A	X	X	
SPRONZ, Matthew	A	A	A	A	
ZONE, Matt	X	X		X	
GEauga COUNTY					
DVORAK, James	X	X	X		
SPIDALIERI, Ralph	A	A	A	A	
Lake County					
CAPELLE, Ben		X	X		
CIRINO, Jerry	A				
GILLS, James	X	A		X	
YOUNG, Ron	A	A			
Lorain County					
BRINDA, Holly	X	X	A		
CARNEY, Kenneth	X	X	X	X	
HEIDECKER, Richard	A	X	X		
HUNTER, John	X	X	X	X	
KOKOSKI, Lori		A			
Medina County					
BARNETT, Paul	A	A	X	A	
BRANDON, Jeff	X	A	X	X	
Cleveland/CuyaHoga Port Authority					
FRIEDMAN, William		A	A	A	
Greater Cleveland Regional Transit Authority					
CLOUGH, Dennis	X	A	A	A	
Northeast Ohio Regional Sewer District					
DREYFUSS-WELLS, Kyle	X	X	A	A	
ODOT					
PAKUSH, Myron S.	X	X			
PICURI, John				X	
Ex Officio Member – Ohio EPA					
PRINCIC, Kurt (non-voting member)	X	X			
Total Members Attend:	42	43	36		

X - Member present

A - Alternate present



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

MEMORANDUM

TO: NOACA Governance Committee

FROM: Grace Gallucci, Executive Director

DATE: November 1, 2019

RE: **Calendar Year 2020 Board, Committee, Subcommittee and Council Meeting Schedules**

ACTION REQUESTED

The Committee is asked to consider recommending this item to the Executive Committee for placement on the Board of Director's December agenda. Specifically, the item would establish the CY 2020 meeting schedule for the Board, Committees, Subcommittees and Councils.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

NOACA Board, Standing Committee, Subcommittee and Council meetings have followed a standard rotation since 2015 that aligns Committee and Board activities with state and federal actions.

As a starting point for conversation, a copy of the 2020 schedule, as it would be if we continued the current meeting rotation, is attached. The only change in the standard rotation is moving the External Affairs, Policy, and Planning and Programming Committees from the second Friday to the third Friday in April due to Good Friday.

FINANCIAL IMPACT

There is no financial impact from this action.

CONCLUSION/NEXT STEPS

Pending Board approval, the 2020 meeting schedule would be set.

GG/jg/8307c

NOACA Meeting Schedule

2020

1st Quarter						
January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

2nd Quarter						
April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

3rd Quarter						
July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4th Quarter						
October						
S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Board of Directors

9:00 am - 1:00 pm*

Standing Committees

External Affairs 8:30 am - 10:00 am
Policy 10:00 am - 11:30 am
Planning and Programming 11:30 am - 1:30 pm*

Standing Committees (cont.)

Finance and Audit 8:30 am - 10:00 am
Governance 10:00 am - 11:30 am
Executive 11:30 am - 1:30 pm*

Subcommittees (P&P)

Air Quality 9:00 am - 10:30 am
Transportation 10:30 am - 12:00 noon
Water Quality 12:00 noon - 1:30 pm*

Advisory Councils (P&P)

Transit 9:00 am - 10:30 am
Bicycle and Pedestrian 10:30 am - 12:00 pm
Safety and Operations 1:00 pm - 2:30 pm

Advisory Councils (External Affairs)

Business 9:00 am - 10:30 am
Community 10:30 am - 12:00 pm
Rural 1:00 pm - 2:30 pm

* Lunch Provided

NOACA 2020 Meeting Schedule

Board of Directors	Standing Committees	Advisory Councils
9:00 am - 1:00 pm * January 10, 2020 March 13, 2020 June 12, 2020 September 11, 2020 December 11, 2020	External Affairs 8:30 am - 10:00 am January 17, 2020 April 17, 2020 July 10, 2020 October 9, 2020	Transit 9:00 am - 10:30 am February 21, 2020 May 15, 2020 August 21, 2020 November 20, 2020
Subcommittees		
Air Quality 9:00 am - 10:30 am March 20, 2020 June 19, 2020 September 18, 2020 December 18, 2020	Planning and Programming 11:30 am - 1:30 pm * January 17, 2020 April 17, 2020 July 10, 2020 October 9, 2020	Safety and Operations 1:00 pm - 2:30 pm February 21, 2020 May 15, 2020 August 21, 2020 November 20, 2020
Transportation 10:30 am - 12:00 noon March 20, 2020 June 19, 2020 September 18, 2020 December 18, 2020	Finance and Audit 8:30 am - 10:00 am February 14, 2020 May 8, 2020 August 14, 2020 November 13, 2020	Business 9:00 am - 10:30 am March 27, 2020 June 26, 2020 September 25, 2020 December 4, 2020
Water Quality 12:00 noon - 1:30 pm * March 20, 2020 June 19, 2020 September 18, 2020 December 18, 2020	Governance 10:00 am - 11:30 am February 14, 2020 May 8, 2020 August 14, 2020 November 13, 2020	Community 10:30 am - 12:00 pm March 27, 2020 June 26, 2020 September 25, 2020 December 4, 2020
* Lunch Provided	Executive 11:30 am - 1:30 pm * February 14, 2020 May 8, 2020 August 14, 2020 November 13, 2020	Rural 1:00 pm - 2:30 pm March 27, 2020 June 26, 2020 September 25, 2020 December 4, 2020

**Agenda Item
No. 5**

PRESENTATIONS/DISCUSSION ITEMS



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

MEMORANDUM

TO: Governance Committee

FROM: Grace Gallucci, Executive Director

DATE: November 1, 2019

RE: **Membership Expansion of Advisory Councils**

ACTION REQUESTED

The Governance Committee will be asked to consider expanding the membership of the Advisory Councils to include emerging future leaders.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

The purpose of expanding the membership count to the Councils will allow young professionals opportunities to help advance and reinforce NOACA's mission and agenda. The inclusion of emerging future leaders is expected to help spark new ideas, approaches and perspectives for growing NOACA's stakeholder and community connections, especially targeting specific messages to other future leaders.

The request includes the expansion of three seats for each council. The future leaders will help the Council build and enhance relationships with various government agencies and subdivisions, the media and general public. NOACA advisory councils made up of business representatives, the general public and large groups, could better inform the Committee's recommendations to the NOACA Board of Directors and enhance NOACA's advocacy on infrastructure-related and environmental issues.

The Councils help monitor community reactions to agency policy, proposals, and progress early in the planning process, and supplement the public involvement activities that NOACA staff performs. The Councils also assist the External Affairs Committee in developing agency policies for outreach to the public, business and rural communities.

FINANCIAL IMPACT

There is no financial impact at this time.

CONCLUSION/NEXT STEPS

The External Affairs Committee and NOACA staff will recruit members for each advisory council and establish meeting schedules.

GG/dr/8308c

**Agenda Item
No. 6**

REPORTS/UPDATES

**Agenda Item
No. 7**

OLD BUSINESS

**Agenda Item
No. 8**

NEW BUSINESS

**Agenda Item
No. 9**

ADJOURN

